



Government College of Engineering

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No. GECA/ T&P /2017-18

Date. .2017

To,

- 1) M/s
- 2) M/s
- 3) M/s

Subject: - Quotation for **“Employability Skills Enhancement Training Programme, T & P Cell”**

Dear Sir,

You are requested to send your competitive quotations for **“Employability Skills Enhancement Training Programme, T & P Cell”** subject to the following conditions.

CONDITIONS:

1. Rates quoted should be FOR AURANGABAD.
2. Detailed information of the training programme you intend to undertake should be given. Any taxes applicable should be shown extra.
3. The training programme shall be for engineering students at Government College of Engineering, Aurangabad. The period of training shall be minimum of 40 hours.
4. Quotation should be in sealed cover & super scribed as **“Quotations for Employability Skills Enhancement Training Programme, T & P Cell”** addressed to Principal, Government College of Engineering, Aurangabad. Due date for submission of Quotation is on **23/06/2017**.
5. Quotation shall be valid for Six months.
6. Quotation not complying with the above conditions & incomplete once will not be considered.
7. Right to reject any or all of the quotations is reserved with the under signed.
8. The rates shall be quoted per student. The minimum batch size of students shall be mentioned.
9. You may be invited for interview/demonstration of training programme for details.
10. The payment will preferably be made by institute after successful completion of training programme. Otherwise, mention condition/mode of payment specifically.
11. Preference will be given to agency, which has already carried out similar types of training programmes.

Contents of the Employability Skills Enhancement Training Programme

1. Aptitude Assessment test: Quantitative, Logical, Analytical, Verbal etc.
2. Email writing skills
3. Cosmic Calculations
4. Puzzle Solving
5. Reasoning – Verbal, Non–Verbal, Logical, Analytical etc.
6. Group Discussion
7. Resume/CV Preparation
8. HR & MOCK Personal Interview

Yours faithfully

Principal
Govt. College of Engineering
Aurangabad